

COUNCIL PROCEEDINGS
 Regular Council Meeting - The Lyric
 June 6, 2023

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, June 6, 2023. Present: Councilors Haskins, Gamroth, Jensen, Cathey, Pollock, Bond Engebretsen, and Mayor Knell. Absent: Vice Mayor Pacheco.

Moved by Councilor Cathey, seconded by Councilor Pollock to, by minute action, excuse the absence of Vice Mayor Pacheco. Motion passed.

2. PLEDGE OF ALLEGIANCE

Mayor Knell led the audience in the pledge of allegiance.

3. REGULAR MEETING MINUTES

Moved by Councilor Pollock, seconded by Councilor Cathey to, by minute action, approve the minutes of the June 6, 2023 Regular Council Meeting, as published in the Casper Star Tribune on June 4, 2023. Motion passed.

4.A. GENERAL BILLS & CLAIMS

Moved by Councilor Engebretsen, seconded by Councilor Haskins to, by minute action, approve payment of the June 6, 2023, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 06/06/23

307CllsnCntr	Services	4,250.68
6HGroup	Goods	1,227.00
71Const	Goods	6,629.35
AccntPckgng	Goods	2,917.98
ActnGlass	Services	479.72
Airgas	Goods	744.30
AirInnvtns	Services	335.00
Alsco	Services	1,555.07
AMBI	Services	470.68
AmrTech	Services	1,846.00
AmrcnEngnrng	Refund	8.99
AmrcnTitle	Goods	250.00
AMSGnl	Goods	900.71
AT&T	Services	1,925.64
AtIntcElctrc	Services	4,360.00
Atlas	Goods	2,966.32
BCrook	Reimb	150.00
BDevault	Reimb	55.88

BrgmEllngsn	Goods	37,753.89
BlkHillsEnrgy	Utilities	35,792.50
BlkmmPrpn	Goods	270.17
BrntagPac	Goods	58,631.70
BdgtBlndsOfCspr	Goods	9,841.00
CHughes	Reimb	140.79
CptlBusnsSystem	Services	61.80
Caselle	Services	78.00
CsprStrTrb	Services	5,392.68
CsprTire	Services	1,710.00
Cellebrt	Goods	6,450.00
CntrlTrk&Dsl	Services	3,432.38
CntryLnk	Utilities	14,863.53
ChlkButtesLndscpng	Services	20,315.27
CtyCspr	Services	142,928.92
CtySrvcElctrc	Services	5,032.88
CivilEngnrng	Services	21,870.50
CMITeco	Services	31,332.24
CocaCola	Services	33.00
ClctnCntr	Services	1,617.86
COGolf&Turf	Goods	11,000.00
CommTech	Services	4,043.95
CnsnsCldSltns	Services	200.10
CPU	Goods	20,623.00
CrimeScnInfo	Services	122.00
CrwnCnstrctn	Services	8,991.00
CrumElctrcSply	Goods	184.96
DwsnInfrstrctrSltns	Services/Goods	6,711.17
DckrAuto	Services	842.13
DnvrIndstrlSlcs&Srvc	Goods	8,618.68
DsrtMtn	Goods	8,380.12
Dsentcell	Services	16,083.09
EBecher	Reimb	469.30
E&FTowng	Services	735.00
EmrgncyMdcl	Services	1,500.00
EnrgyLabs	Services	953.00
EqlzdPrdctns	Services	55,320.00

ExpSvcs	Services	2,689.34
FlsbrgHolt&Ullevig	Services	12,045.17
FIB	Goods/Invstmnts	15,745.43
FrntInFirePrctcn	Services	1,505.00
GCBldgSply	Services	229.12
Galls	Goods	605.28
GeosyntcCnsltnts	Services	12,586.43
GloblSpctrm	Services	150,000.00
GoodYrTire	Services	401.25
GreensSewr&Drain	Goods	231.00
GnrMotr	Services	2,348.03
Hach	Goods	2,521.97
HallsCstmPvng	Services	71,630.00
HDSplyFclts	Services	104.02
HDREngnrng	Services	6,430.00
HdIndElctrc	Services	573.50
Homax	Goods	52,025.92
HonnenEquip	Services	3,852.91
HotsyEqpmt	Goods	469.50
HymrkCnsltng	Services	8,200.00
IME	Services	884.40
IndstrlPrdcts	Goods	6,873.90
IndstrlScrn	Services	14,828.32
Instltn&Svc	Services	35,383.60
JSchlager	Reimb	608.20
JVonseggern	Refund	137.10
JacksTrk&Trlr	Services	135,092.07
JCGTchnlgs	Goods	4,807.00
JJETrlrSales&Srvc	Goods	12,948.50
JungBrosEngnrs	Services	915.50
KCline	Reimb	150.00
Kinsco	Goods	1,523.49
KnfRvr	Goods/Services	72,519.27
KncklDrgrTctics	Services	660.00
KubwtrRes	Goods	8,300.00
LMoncur	Reimb	299.83
LNCrts&Sons	Goods	17,845.00

LairdPlstcs	Services	8,651.96
LongBldgTech	Services	4,650.00
MBrattis	Reimb	150.00
MFraser	Reimb	122.82
MHuss	Reimb	418.59
MMcIntosh	Reimb	8.05
MPlocek	Reimb	24.19
MidIndImplmnt	Goods	215.04
MillsPD	Services	618.80
MLAuto	Services	157.00
MdrnElctrc	Services	82,327.60
MonsnJntrlSrvc	Services	6,406.41
Motn&FlowCntrl	Goods	920.95
MotorlaSltns	Services	9,457.67
MtnStLitho	Services	808.74
MtnStsPipe	Goods	20,098.68
NKaiser	Reimb	150.00
NWiseman	Refund	52.68
Napa	Goods	265,558.09
NCSO	Services	316,619.54
NCWeed&Pest	Goods	737.52
Norco	Goods	531.93
NWstContr	Goods	2,610.52
NWstLinings&Geotxtl	Services	152,470.01
OneCall	Services	45.75
PHarris	Refund	300.00
PaceAnlytclSrvcs	Services	70.00
Pedens	Goods	336.00
Pipelogix	Services	2,500.00
PlatteRvrCrosng	Services	115,126.00
PoliceFcltyDsgnGrp	Services	324,767.00
Post&Assoc	Services	4,720.00
PstlPros	Services	19,949.92
Prntwrks	Services	107.73
RBouzis	Reimb	1,056.71
Ricoh	Services	500.85
RckyMtnAirSltns	Goods	4,476.52

RekyMtnPwr	Utilities	143,428.98
RootrSwr	Services	9,973.73
SHilton	Reimb	100.00
SeaWstrn	Goods	4,070.99
ShrwnWlms	Goods	747.14
SixRobbIs	Goods	1,569.24
SkylineRnchs	Services	206.64
SftDr	Services	35.50
Sonny'sRV	Goods	324.18
SpudsBaseballClb	Services	3,000.00
StOfWyo	Services	16,984.35
StatelineNo7	Services	25,900.00
StrIngInfosystms	Services	1,950.17
StotzEqpmnt	Services/Goods	20,598.34
SummitFire&Scrty	Services	946.40
SummitPrtnrsCo	Services	3,299.94
SWI	Services	8,825.00
TheWash	Services	71.21
33MileRd	Services	108.88
ThomsnReutrs	Goods	1,010.39
TopOffc	Goods	285.64
TwNofBarNunn	Goods	62.34
TrnsUnionRsk	Services	204.40
TriStTrk&Eqpmnt	Services	1,318.76
Unifrms2Gear	Goods	150.41
VrznWrIs	Services	2,362.15
VRC	Services	425.66
WstPlainsEngrng	Services	2,100.00
WstrnMdclAssc	Services	16,850.00
WstrnPlainsLgstcs	Services	68,941.50
WstrnRsrch	Goods	4,485.50
WWCEngrng	Services	21,321.58
WstLndPrk	Services	2,088.55
WLCEngrng	Services	31,978.28
WSP	Services	39,626.98
WyoIndpdntLvng	Refund	15.00
WyoDOT	Services	77.13

Wyo1stAid	Goods	72.93
WyoMchnry	Services	33,407.33
WyoPlantCmpny	Goods	599.88
WyoPoliceSrvDogAssc	Dues	300.00
WyoSteel&Rcyclng	Services	1,875.00
WyoTrnsfr&Strg	Services	14,235.00
ZonrSystem	Services	1,688.54
Total		3,066,716.89

4.B. CONFLICT CLAIMS

Moved by Councilor Pollock, seconded by Councilor Engebretsen to, by minute action, approve payment of the June 6, 2023, conflict claim, as audited by City Manager Napier. Councilor Gamroth abstained from voting. Motion passed.

Conflict Claims 06/06/23

Kyle Gamroth	Travel Reimbursement	\$176.85
Claims Total		\$176.85

5.A. BRIGHT SPOT – ROTARY CLUB OF CASPER – DONATIONS FOR CITY PARKS

Mayor Knell welcomed members of the Rotary Club of Casper to come forward to be recognized for their donations and contributions to the City of Casper. He then spoke about the donations that they have made to the City of Casper Parks Division to make improvements at four City parks and playgrounds. Members of the Rotary Club of Casper came forward and presented a \$50K check to the City to be used for a toddler playground.

6. COMMUNICATIONS FROM PERSONS PRESENT

Speaking to Council were: Ross Schriffman, Jeanette Ward, Terry Winship, Cara Lynn, Bob Brechtal, Marty Schmidt, Carol Chapin, Cathey Ide, and Camilla Hicks, asking the Council to support a pro-life resolution banning abortion clinics in Casper. Mayor Knell responded briefly to the comments reiterating that the clinic currently in Casper is operating legally, and the issue is currently being considered by the Supreme Court. Miles Martin, spoke regarding complaints against the Casper Police Department; and Kenneth Bates asked Council to consider a college scholarship for Student Council high school students.

7.A.1. ESTABLISH DATE OF PUBLIC HEARINGS

Moved by Councilor Pollock seconded by Councilor Cathey, to, by minute action, establish June 20, 2023, as the public hearing date for consideration of:

- a. the adoption of Fiscal Year 2023-2024 Budget; and,
- b. the adoption of Fiscal Year 2023 Budget Amendment #3.

Motion passed.

8.A.1. PUBLIC HEARING - ORDINANCE

Mayor Knell opened the public hearing for the consideration of an ordinance amending Chapter 15.28 of the Casper Municipal Code to adopt the 2023 National Electrical Code.

City Attorney Nelson entered one (1) exhibit: correspondence from Liz Becher to J. Carter Napier, dated May 19, 2023. City Manager Napier provided a brief report.

Speaking in support was: Pat Sweeney. There were no citizens to speak against the issue. The public hearing was closed.

Following ordinance read:

ORDINANCE NO. 10-23
AN ORDINANCE AMENDING SECTIONS 15.28.010, 15.28.040,
15.28.170, 15.28.300, 15.28.370 AND 15.28.440 OF THE CASPER
MUNICIPAL CODE, AND ADOPTING THE 2023 NFPA 70,
NATIONAL ELECTRICAL CODE (NEC).

Councilor Gamroth presented the foregoing ordinance for approval on first reading. Seconded by Councilor Pollock. Mayor Knell stated that the City has to pass this in order to maintain local authority. Motion passed.

8.A.2. PUBLIC HEARING - ORDINANCE

Mayor Knell opened the public hearing for the consideration of an ordinance regarding Local Assessment District No. 160 – Chinook Trail Improvements.

City Attorney Nelson entered three (3) exhibits: correspondence from Andrew Beamer to J. Carter Napier, dated May 23, 2023; an affidavit of publication, as published in the Casper Star Tribune, dated May 2, 2023; and an ownership and assessment roll, dated April 7, 2023. City Manager Napier provided a brief report.

There were no citizens to speak for or against the issue; the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 11-23
AN ORDINANCE CREATING CITY OF CASPER, WYOMING,
LOCAL ASSESSMENT DISTRICT NO. 160 (HEREINAFTER
CALLED THE “DISTRICT”); ORDERING THE CONSTRUCTION OF
IMPROVEMENTS THEREIN; DESCRIBING THE SAME,
DIRECTING THE PREPARATION OF PLANS AND
SPECIFICATIONS THEREFOR; PROVIDING FOR THE
PUBLICATION OF NOTICE TO CONTRACTORS; FIXING THE
BOUNDARIES OF SAID DISTRICT; RATIFYING ACTION
PREVIOUSLY TAKEN; AND, PRESCRIBING DETAILS IN
CONNECTION WITH SAID DISTRICT.

Councilor Engebretsen presented the foregoing ordinance for approval on first reading. Seconded by Councilor Jensen. Mayor Knell stated that these property owners came to the City asking for these improvements. Motion passed.

9. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 23-107
A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE
CONTRACT FOR PROFESSIONAL SERVICES WITH CIVIL
ENGINEERING PROFESSIONALS, INC., FOR REDESIGN AND
REBIDDING FOR THE 1ST STREET AND POPLAR STREET UTILITY

IMPROVEMENTS, PROJECT NO. 17-072.

RESOLUTION NO. 23-108

A RESOLUTION AUTHORIZING A PURCHASE ORDER FOR PROCUREMENT OF SEAQUEST CORROSION INHIBITOR FROM AQUA SMART, INC., FOR USE AT THE WATER TREATMENT PLANT.

RESOLUTION NO. 23-109

A RESOLUTION AUTHORIZING AN AGREEMENT WITH 71 CONSTRUCTION, FOR THE PD IMPOUD LOT IMPROVEMENTS PROJECT NO. 21-037.

RESOLUTION NO. 23-110

A RESOLUTION AUTHORIZING AN AGREEMENT WITH CROWN CONSTRUCTION, LLC, FOR THE SOLID WASTE SURFACING IMPROVEMENTS, PROJECT NO. 22-060.

RESOLUTION NO. 23-111

A RESOLUTION AUTHORIZING AN AGREEMENT WITH CROWN CONSTRUCTION, LLC, FOR THE FORD WYOMING CENTER (FWC) SOUTH WALKWAY REPLACEMENT, PROJECT NO. 22-025.

RESOLUTION NO. 23-112

A RESOLUTION AUTHORIZING AN AGREEMENT WITH TRETU CONSTRUCTION, LLC, FOR THE WOLF CREEK ROAD IMPROVEMENTS (WEST 38TH STREET TO WEST 40TH STREET) – PHASE I, PROJECT NO. 21-066.

RESOLUTION NO. 23-113

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF CASPER AND FOXSTER OPCO, LLC, DBA CTS SOFTWARE, FOR TRANSIT DISPATCH SOFTWARE.

RESOLUTION NO. 23-114

A RESOLUTION AUTHORIZING AMENDMENT THREE TO THE GRANT AWARD AGREEMENT BETWEEN THE WYOMING OFFICE OF HOMELAND SECURITY AND CITY OF CASPER.

RESOLUTION NO. 23-115

A RESOLUTION ADOPTING A FEE SCHEDULE ASSOCIATED WITH ADMINISTERING UTILITY BILLING SERVICES AND WATER METERING ACTIVITIES FOR THE CITY OF CASPER PUBLIC SERVICES DEPARTMENT, PUBLIC UTILITIES DIVISION.

RESOLUTION NO. 23-116

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH THE NICOLAYSEN ART MUSEUM FOR USE OF OPTIONAL 1%#16 SALES TAX SPECIAL PROJECTS FUNDS.

Councilor Bond presented the foregoing ten (10) resolutions for adoption. Seconded by Councilor Engebretsen. Motion passed.

10. CONSENT MINUTE ACTION

Moved by Councilor Jensen, seconded by Councilor Haskins to, by consent minute action:

1. authorize a partial refund in the amount of \$225 for the parkway parking permit issued at 1140 South Center Street;
2. authorize the inclusion of Fiscal Year 2023-2024 Summary Proposed Budget in the minutes of the June 6, 2023 Regular Council Meeting;

Summary Budget

<i>Fund</i>	<i>Revenue</i>	<i>Expense</i>	<i>Net Decrease (Increase)</i>
General Fund	(\$53,371,132)	\$53,371,132	\$0
Opportunities Fund	(\$7,988)	\$5,725,503	\$5,717,515
Perpetual Care Fund	(\$706,055)	\$2,844,157	\$2,138,102
Debt Service Fund	(\$71,781)	\$368,320	\$296,539
Metro Animal Fund	(\$1,452,783)	\$1,595,035	\$142,252
River Fund	(\$45,000)	\$68,000	\$23,000
CARES Act Funding	\$0	\$12,224,514	\$12,224,514
Weed & Pest Fund	(\$928,331)	\$856,882	(\$71,449)
CDBG Program Fund	\$0	\$0	\$0
Special Fire Assistance Fund	\$0	\$0	\$0
Revolving Land Fund	(\$20,777)	\$45,849	\$25,072
Police Grants Fund	(\$113,751)	\$113,751	\$0
Public Transit Fund	(\$2,674,249)	\$2,674,249	\$0
Metropolitan Planning	(\$962,608)	\$962,608	\$0
Public Safety Communications	(\$3,285,090)	\$3,164,764	(\$120,326)
Direct Distribution	(\$7,212,537)	\$3,240,969	(\$3,971,568)
Redevelopment Loan Fund	(\$59,888)	\$59,888	\$0
Capital Projects Fund	(\$21,198,100)	\$28,591,811	\$7,393,711
Capital - One Cent 17	(\$18,997,833)	\$4,546,939	(\$14,450,894)
Water Distribution Fund	(\$15,899,416)	\$18,364,666	\$2,465,250
Water Treatment Plant Ops Fund	(\$4,344,283)	\$4,344,283	\$0
Sewer Fund	(\$8,135,990)	\$8,576,207	\$440,217
Wastewater Treatment Plant	(\$9,837,592)	\$9,357,673	(\$479,919)
Refuse Collection Fund	(\$10,705,028)	\$10,389,466	(\$315,562)
Balefill Fund	(\$7,372,928)	\$9,576,789	\$2,203,861
Aquatics Fund	(\$1,181,166)	\$1,181,166	\$0
Golf Course Fund	(\$1,114,000)	\$1,058,352	(\$55,648)
Ice Arena Fund	(\$677,177)	\$677,177	\$0
Recreation Center Fund	(\$1,039,429)	\$1,039,429	\$0

Hogadon Fund	(\$1,043,219)	\$1,043,219	\$0
Ford Wyoming Center Fund	(\$1,126,248)	\$1,126,248	\$0
Parking Fund	(\$17,963)	\$69,700	\$51,737
Sports and Athletics	(\$1,102,213)	\$1,102,213	\$0
Fleet Maintenance Fund	(\$4,028,818)	\$4,028,818	\$0
Buildings and Structures Fund	(\$1,581,070)	\$1,581,070	\$0
Health Insurance Fund	(\$79,827)	\$442,355	\$362,528
Property Insurance Fund	(\$3,345,053)	\$3,159,104	(\$185,949)
<i>Total</i>	(\$183,739,323)	\$197,572,306	\$13,832,983

3. authorize the purchase of one new haul truck in the total amount of \$176,200.00, to be used by the Solid Waste Division of the Public Services Department;
4. authorize the purchase of one new skid steer loader in the total amount of \$65,350.00, before trade, and \$42,350.00 after trade, to be used by the Waste Water Treatment Plant of the Public Services Department;
5. authorize the purchase of one new water truck in the total amount of \$144,773.00, to be used by the Solid Waste Division of the Public Services Department;
6. authorize the purchase of three new half-ton extended cab 4x4 pickup trucks with 8' beds, in the total amount of \$139,332.00, before trades, and \$119,192 after trades, to be used by the Casper Metro Division;
7. authorize the purchase of one new sub-compact tractor with loader bucket and snow pusher blade, in the total amount of \$17,330.00, to be used by the Casper Transit Division; and,
8. reject all bids received for the Center Street Underpass Painting Project No. 23-008.

Motion passed.

11. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest.

12. ADJOURN INTO EXECUTIVE SESSION

At 7:34 p.m., it was moved by Councilor Pollock, seconded by Councilor Haskins, to adjourn into executive session to discuss security, personnel, and litigation. Motion passed.

At 8:57 p.m., there being no further business, Mayor Knell asked for a motion to adjourn the executive session. Moved by Councilor Cathey seconded by Councilor Bond. Motion passed.

Council opened the meeting to the public.

13. ADJOURNMENT

Mayor Knell called for a motion to adjourn the regular meeting. Moved by Councilor Cathey, seconded Councilor Haskins. The meeting was adjourned at 8:57 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor